

**HORTONVILLE AREA SCHOOL DISTRICT  
2023 - 2024 Payroll Dates**

	<b>Substitute, Hourly &amp; Class Coverage Pay Period Start Date</b>	<b>Substitute, Hourly &amp; Class Coverage Pay Period End Date</b>	<b>Salaried Pay Period</b>	<b>All Staff &amp; Substitute Pay Date</b>
25	June 12	June 25	July 1 - July 15	July 14
26	June 26	Jul 16	July 16 - July 31	July 28#
3	July 17	July 30	Aug 1 - Aug 15	Aug 15
4	July 31	Aug 13	Aug 16 - Aug 31	Aug 30
5	Aug 14	Aug 27	Sept 1 - Sept 15	Sept 15**
6	Aug 28	Sept 10	Sept 16 - Sept 30	Sept 29
7	Sept 11	Sept 24	Oct 1 - Oct 15	Oct 13
8	Sept 25	Oct 8	Oct 16 - Oct 31	Oct 30
9	Oct 9	Oct 29	Nov 1 - Nov 15	Nov 15#**
10	Oct 30	Nov 12	Nov 16 - Nov 30	Nov 30
11	Nov 13	Nov 26	Dec 1 - Dec 15	Dec 15**
12	Nov 27	Dec 10	Dec 16 - Dec 31	Dec 29
13	Dec 11	Dec 31	Jan 1 - Jan 15	Jan 12#
14	Jan 1	Jan 14	Jan 16 - Jan 31	Jan 30**
15	Jan 15	Jan 28	Feb 1 - Feb 15	Feb 15
16	Jan 29	Feb 11	Feb 16 - Feb 28	Feb 29**
17	Feb 12	Feb 25	Mar 1 - Mar 15	Mar 15
18	Feb 26	Mar 10	Mar 16 - Mar 31	Mar 29**
19	Mar 11	Mar 24	Apr 1 - Apr 15	April 15
20	Mar 25	April 14	Apr 16 - Apr 30	April 30#**
21	April 15	Apr 28	May 1 - May 15	May 15
22	April 29	May 12	May 16 - May 31	May 30
23	May 12	May 26	June 1 - June 15	June 14**
24	May 27	June 9	June 16 - June 30	June 28
25	June 10	June 23	July 1 - July 15	July 15
26	June 24	Jul 14	July 16 - July 31	July 30#

**Hourly time sheets to be submitted by Monday after pay period end date**

**Time Sheets to be approved by Wednesday after pay period end date**

# Hourly staff note - 3 week pay period

\*\*Supplemental/Co-Curricular Payroll Dates